goodhandspropertyworks

Checklist for Moving Out

What to do	Completed ☑
▪ Repair any damage to the property	❑
▪ Arrange commercial cleaner for carpets and drapes if required Pete's Cleaning 027 4128240	❑
▪ Wash all vinyl floors	❑
▪ Wipe down walls, doors & skirting boards	❑
▪ Wipe around window & door frames	❑
▪ Clean kitchen and bathroom ceilings	❑
▪ Wipe light shades	❑
▪ Wash windows (inside and outside)	❑
▪ Get curtains and blinds cleaned if required	❑
▪ Remove cobwebs (inside and outside property)	❑
▪ Clean shower, bath, toilet & vanity	❑
▪ Clean oven, kitchen cupboards and drawers	❑
▪ Wipe down range hood and wash range hood filter	❑
▪ Clean out fire/ heat pump filter	❑
▪ Sweep paths and garage area	❑
▪ Remove all rubbish, empty wheelie bins	❑
▪ Repair any damage to lawns/gardens	❑
▪ Mow lawns and tidy gardens	❑
▪ Arrange final reading of power meters	❑
▪ Provide forwarding address and redirect mail	❑
▪ www.nzpost.co.nz/tools/mail-delivery-services/redirection	
▪ DO NOT DISCONNECT THE POWER – please contact your electricity provider and ask for a final reading.	❑

If you require any further explanation regarding moving out procedures, please do not hesitate to give Phil a call on 027 426 4029 or 03 418 1394.